#### **Your Goals**

Your goals are our priority.

Discuss your budget, timeline, specifications and needs for this collection with your representative.

# Collection Development

Our Collection Development specialists will curate a custom collection based on your specifications and budget.

#### **Review Collection**

Your collection is 100% customizable. During the review process you will have the opportunity to provide feedback and make any changes.

### Place Your Order

Once your collection is finalized, submit your purchase order.

# Cataloging, Processing&Attaching

Confirm your cataloging and processing specifications with your representative. We will provide you with a sample processed book to review.

## Delivery and Shelving Needs

Review your need-by date,
delivery and
shelving requirements.

### **Progress Updates**

Your representative will keep you updated on the progress of your Opening Day Collection.

### **Delivery Day**

Sit back and enjoy!

Our shelving support team

will arrive on delivery

day to shelve your collection.

When shelving is complete,

we'll also take care

of clean up.